



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

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Monday 26 July 2021

Notice of Meeting

Dear Member

Overview and Scrutiny Management Committee

The **Overview and Scrutiny Management Committee** will meet in a **Virtual Meeting - online** at **2.00 pm** on **Tuesday 3 August 2021**.

This meeting will be live webcast. To access the webcast please go to the Council's website at the time of the meeting and follow the instructions on the page.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Overview and Scrutiny Management Committee members are:-

Member

Councillor Elizabeth Smaje (Chair)

Councillor Andrew Cooper

Councillor Andrew Marchington

Councillor Harpreet Uppal

Councillor Habiban Zaman

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of Committee

To receive apologies for absence of Members who are unable to attend the meeting.

2: Minutes of Previous Meetings

1 - 8

To approve the Minutes of the meetings of the Committee held on 19th May and 15th June 2021.

3: Interests

9 - 10

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

6: Public Question Time

The meeting will hear any questions from the general public.

Questions should be emailed to sheila.dykes@kirklees.gov.uk no later than 10.00 a.m. on 2 August 2021.

In accordance with Council Procedure Rule 51(10) each person may submit a maximum of 4 written questions.

In accordance with Council Procedure Rule 11(5), the period allowed for the asking and answering of public questions will not exceed 15 minutes.

7: Leader of the Council Priorities 2021-22

Councillor Shabir Pandor, the Leader of the Council will set out his portfolio priorities for 2021/22.

8: Our Council Plan

A presentation will be given in respect of the development of the latest version of the Council Plan.

Contact:

Kate McNicholas, Head of Policy, Partnerships and Corporate Planning

9: Kirklees Scrutiny Work Programme 2021-22

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The Work Programmes/Agenda Plans for the four Scrutiny Panels; Children's, Corporate, Economy and Neighbourhoods, and Health and Social Care are submitted for the Committee's consideration.

Contact:

Sheila Dykes, Principal Governance and Democratic Engagement Officer

10: Work Programme 2021-22

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To give consideration to the Committee's Work Programme for 2021/22.

Date of next meeting: 28th September 2021.

Contact: Sheila Dykes,
Principal Governance and Democratic Engagement Officer
